

DOCUMENTS REQUIRED WITH APPLICATION

NOTE: The applicant **must be a resident of Howard County**, and a member of the non-profit organization

Please submit the following documents with this application:

1. A copy of the organization's by-laws or charter
2. A letter from IRS documenting that the non-profit is registered and accepted
3. EIN – Employee Identification Number
4. Copies of promotional materials for the event which clearly identify the beneficiary of the fundraiser
5. A copy of the application and receipt of Form 990 or 990-N
6. Advise the estimated number of participants at the event

FAILURE TO PRODUCE THESE DOCUMENTS MAY RESULT IN YOUR APPLICATION BEING DENIED.