

**\*Must be filed 10 days prior to event.**  
**\*Check payable to: Director of Finance for Howard County**

BOARD OF LICENSE COMMISSIONERS  
OF  
HOWARD COUNTY, MARYLAND  
3430 Court House Drive  
Ellicott City, MD 21043  
Phone: (410) 313-3114

**APPLICATION FOR SPECIAL CLASS C LICENSE**  
**Permit Not To Exceed 7 Consecutive Days**

Date of Application \_\_\_\_\_

- Beer @ \$15.00 per day  
 Beer & Wine @ \$15.00 per day  
 Beer, Wine & Liquor @ \$15.00 per day

TO THE BOARD OF LICENSE COMMISSIONERS OF HOWARD COUNTY, MARYLAND, an application is hereby made for a Special Class C License for the use of

\_\_\_\_\_

(Name of Organization)

\_\_\_\_\_

(Type of Event)

\_\_\_\_\_

(Dates of Event)

\_\_\_\_\_

(Location of premises where event is to be held – exact street address)

On behalf of the aforementioned organization, I hereby certify:

This application is made on behalf of a bona fide religious, fraternal, veterans, political, civic, educational, athletic or other non-profit organization. I understand that as the applicant for this organization, I will be held responsible for any violation of the laws pertaining to the sale, possession and consumption of alcoholic beverages at the event.

\_\_\_\_\_  
(Print applicant's name and title)

\_\_\_\_\_  
(Applicant's signature)

\_\_\_\_\_

(Applicant's street address, city, state, zip code, home and business telephone)

State of Maryland for \_\_\_\_\_ COUNTY

This certifies that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public for the State of Maryland, in and for the County aforesaid, personally appeared \_\_\_\_\_, who made oath in due form of law that he/she is the authorized agent of the aforementioned organization or club.

Witness My Hand and Seal

\_\_\_\_\_  
(Notary Public)  
Commission Expires \_\_\_\_\_

Name of Organization \_\_\_\_\_  
Are You Incorporated \_\_\_\_\_ Total membership \_\_\_\_\_  
Purpose of Treasury and Profits \_\_\_\_\_  
Do You Have By-Laws or Regulations \_\_\_\_\_ On File With This Board \_\_\_\_\_  
Location of Meeting Place \_\_\_\_\_

In applying for this special temporary license, it is important that you realize the responsibility that goes with the issuance of the license. All persons and groups using this license as authorized by Section 7-101 of Article 2B of the Annotated Code of Maryland, are subject to the laws pertaining to the sale, possession and consumption of alcoholic beverages.

STATEMENT BY OWNER OF PREMISES

If the event is to be held on property owned by Howard County, the County Executive or another duly authorized official must sign the "Statement By Owner of Premises". Otherwise, it must be signed by the landlord. In addition to this completed application, a notarized letter, signed by the applicant on behalf of the organization or club, must also be submitted. This letter must contain the following statement:

"In Consideration for the granting of this special license, the applicant, organization, officers and members agree to hold Howard County, Maryland, safe and harmless from any liability arising out of the use of the property as herein authorized".

I hereby certify that I am the owner/agent of the premises located at \_\_\_\_\_, and authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners of Howard County, Maryland, its duly authorized agents and employees, and peace officer of Howard County, to inspect and search, without warrant, at all hours, the premises upon which said event is to be held.

\_\_\_\_\_  
(Owner's / Agent's signature, home address, city, state, home and business telephone)

State of Maryland for \_\_\_\_\_ County

This certifies that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public for the State of Maryland, in and for the County aforesaid, personally appeared \_\_\_\_\_, who made oath in due form of law that he/she is the authorized agent of the aforementioned organization or club.

Witness My Hand And Seal

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(Notary Public)  
Commission Expires \_\_\_\_\_