



Howard County Board of Appeals

George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043-4392

MINUTES September 19, 2024 WORK SESSION Hybrid Hearing (CVG Room and Webex)

Board Members Present:

Gene Ryan, Chair
Felita Phillips, Vice Chair
Lynn Foehrkolb
Robbyn Harris
Jean Xu

Staff:

Michelle Harrod
Amankaya Montero Carranza
Gary Kuc
Barry Sanders
Theo Wimberly
Owen Kahn
Ervens Jean-Pierre

Call to order at: 9:11 a.m.

Administrative Matters

Approval of Hearing Minutes for Board of Appeals Work-Session September 12, 2024.
Motion – Lynn Foehrkolb, 2nd Jean Xu
Unanimously approved. The motion passed.

Meeting Overview

This Work Session is a continuation from the Board of Appeals Work Session held on September 12, 2024, at which time the Board convened to discuss the Board's administrative practices, procedures, and policies consistent with the Howard County Charter, Article V.

Discussion

Sec.2.203 Notice to the Public- In General (J. Xu)

Decision: Board agreed to discontinue newspaper advertisements. Discussed transition.

Sec.2.203 Notice to the Public- In General (L. Foehrkolb)

Decision: Tabled until Work-session 3

Sec.2.203 (a) Notice to the Public- Advertising (J. Xu)

Decision: Addressed below

Sec.2.203 (a) Notice to the Public- Advertising (G. Ryan)

Decision: Board agreed to proposed changes, draft needs Boards approval

Sec.2.203 (b) Notice to the Public- Posting of Property (J. Xu)

Decision: Proposed changes to be drafted, needs Boards approval

Sec.2.203 (b) Notice to the Public- Posting of Property (R.Harris)

Decision: Board agreed to keep current language of the Rule

Sec.2.203 (b) Notice to the Public- Posting of Property (R.Harris)

Decision: discussed clarity of posting

Sec.2.203 (b) Notice to the Public- Posting of Property (G. Ryan)

Decision: Edit to Gene Ryan redline, approved will include in next draft

Sec.2.203 (c) Notice to the Public- Filing Affidavit of Posting and Certificates of Advertising (G.Ryan)

Decision: Board Rejected

Sec.2.203 (d) Notice to the Public- Hearings on Administrative Appeal etc. (G. Ryan)

Decision: Board Approved

Sec.2.203 (e) Notice to the Public- Hearings on Other Administrative Appeals (G. Ryan)

Decision: Edits to Gene Ryan redline / Approved

Sec.2.203 (f) Notice to the Public- Hearings for clarification or revocation (J. Xu)

Decision: Board Approved

Sec.2.203 (f) Notice to the Public- Hearings for clarification or revocation etc. (J.Xu)

Decision: Board agreed to use previous language decision

Sec.2.203 (f) Notice to the Public- Hearings for clarification or revocation etc. (G. Ryan)

Decision: Board Approved

Sec.2.203 (g) Notice to the Public- Responsibility for assuring compliance etc. (G.Ryan)

Decision: Edits to Gene Ryan redline

Sec.2.204 (a) Meetings and Hearings - Scheduled by Chairperson (J. Xu)

Discussed: Board approved adding Lunar New Year and Diwali.

Sec.2.204 (a) Meetings and Hearings - Scheduled by Chairperson (G.Ryan)

Discussed: Board Rejected

Sec.2.204 (b) Meetings and Hearings - Open to Public (J.Xu)

Discussed: Board Approved

Sec.2.204 (b) Meetings and Hearings - Open to Public (G.Ryan)

Discussed: Board Approved

Sec.2.204 (c) Meetings and Hearings - Open Hearings (J.Xu)

Decision: Board members discussed issue

Sec.2.204 (c) Meetings and Hearings - Open to Public (G.Ryan)

Decision: Board agreed to adopt proposal

Sec.2.204 (d) Meetings and Hearings - Place and time hearings and meetings (J. Xu)

Decision: Approved comments incorporated in with edits below.

Sec.2.204 (d) Meetings and Hearings - Place and time hearings and meetings (G.Ryan & L.Foehrkolb)

Decision: Board agreed to adopt revisions to proposal

Sec.2.204 (e) Meetings and Hearings - Closed Meetings (G.Ryan)

Decision: Board agreed to adopt proposal

Sec.2.204 (f) Meetings and Hearings - Sign up to testify (G.Ryan)

Decision: Board agreed to revised proposal

Sec.2.204 (f) Meetings and Hearings - Sign up to testify (J. Xu)

Decision: Board addressed issue in above revision

Sec.2.204 (g) Meetings and Hearings-Subsequent Hearings (G.Ryan)

Decision: Board accepted proposal

Sec.2.204 (h) Meetings and Hearings - Postponement (G.Ryan)

Decision: Board Approved

Sec.2.204 (i) Meetings and Hearings - Correspondence (G.Ryan)

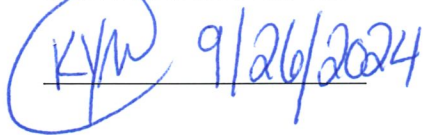
Decision: Board Approved

Next Steps

The Board of Appeals meeting will be continued September 26, 2024 at 6:30 p.m. in the C. Vernon Gray Room. Review of the Rules of Procedure will pick-up at Section 2.204 Meetings and Hearings.

The Board adjourned 1:28 p.m.

MINUTES APPROVED

Handwritten signature and date in blue ink. The signature appears to be 'KYM' and the date is '9/26/2024'.