



Howard County Inspector General Advisory Board

George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043-4392

BOARD MEMBERS

David Salem, Chair

Kathleen Downs, Vice-Chair

Vernon Curry

Steven Quisenberry

Dennis Raschka

Katy Sedney

Mitchell Stahm

Approved Meeting Minutes

Inspector General Advisory Board Meeting
Tuesday, June 17, 2025
Hybrid Meeting (Virtual and In-Person Meeting)
Video Streamed on <https://cc.howardcountymd.gov/watch-us>
6:00 p.m.

Advisory Board Members Present: Chair David Salem, Vice Chair Kathleen Downs, Dennis Rashcka, Steven Quisenberry, Vernon Curry, Katy Sedney and Mitchell Stahm

Staff Present: Michelle Harrod, Council Administrator; Anju Bennett, Human Resources Administrator; Kristi Johnson-Ford, Deputy Human Resources Administrator; Amanda Mihill, Assistant County Solicitor; Nick Rinehart, Legislative Analyst; and Isaiah Anderson, Executive Assistant I, were also present.

Chair Salem opened the meeting at 6:00pm.

Agenda

1. Welcome

2. Acceptance of Meeting Minutes from May 22, 2025

Chair Salem moved to approve the minutes from the May 22, 2025, meeting. The motion was seconded by Vice Chair Downs.

The motion to approve the May 22 meeting minutes passed unanimously.

3. Continuation of Inspector General Hiring Process

The discussion began with Chair Salem announcing that the job advertisement for the Inspector General had been posted to the Howard County Jobs website, as well as on the Association of Certified Examiners job board and the website for AGA (Advance. Grow. Accelerate) Certified Government Financial Managers members. The closing date of the advertisement is July 11.

Discussion continued between Board members and Ms. Anju Bennett, Human Resources Administrator, regarding the candidate selection process by the County, the use of the contracted professional search firm, and next steps regarding the interview process.

Vice Chair Downs then reviewed with the Board members the outstanding issues including the hiring process, initial screening of candidates, and number of interview rounds. The Board agreed to 2 rounds of interviews with the selected Inspector General candidates, with at least 3 members of the Board present for each interview round. The Board deferred any decisions on who on the Board would conduct the interviews.

4. Other Business/Follow Up Items

The Board continued discussion of the feasibility of using a scoring system to grade candidates based on their experience and ability to perform the job, and what interview questions need to be considered. Mr. Raschka provided a handout for the Board members to review and discuss at a future meeting.

Chair Salem also advised the Board members that a draft Rules of Procedure document was sent around to members for review and discussion at a future meeting.

5. Future Meetings.

The Board discussed various dates for its next meeting. The Board will meet next on Tuesday, July 15th, at 6:30pm.

Following that meeting, the Board agreed to regular meetings every 2 weeks, starting on Thursday, July 31st at 6:30pm.

Meeting adjourned at 7:24 p.m.