



# Howard County Inspector General Advisory Board

George Howard Building  
3430 Court House Drive  
Ellicott City, Maryland 21043-4392

## BOARD MEMBERS

David Salem, Chair

Kathleen Downs, Vice-Chair

Vernon Curry

Steven Quisenberry

Dennis Raschka

Katy Sedney

Mitchell Stahm

## Approved Meeting Minutes

Inspector General Advisory Board Meeting  
Tuesday, July 15, 2025  
Hybrid Meeting (Virtual and In-Person Meeting)  
Video Streamed on <https://cc.howardcountymd.gov/watch-us>  
6:30 p.m.

**Advisory Board Members Present:** Chair David Salem, Vice Chair Kathleen Downs, Dennis Rashcka, Steven Quisenberry, Vernon Curry, Katy Sedney and Mitchell Stahm

**Staff Present:** Michelle Harrod, Council Administrator; Anju Bennett, Human Resources Administrator; Kristi Johnson-Ford, Deputy Human Resources Administrator; Nick Rinehart, Legislative Analyst; and Isaiah Anderson, Executive Assistant I, were also present.

Chair Salem opened the meeting at 6:30pm.

## Agenda

### 1. Welcome

### 2. Acceptance of Meeting Minutes from June 17, 2025

Chair Salem moved to approve the minutes of the June 17, 2025, meeting. The motion was seconded by Vice Chair Downs.

The motion to approve the June 17 meeting minutes passed unanimously.

### **3. Update on the Inspector General application review process**

Ms. Anju Bennett, Human Resources Administrator, and Ms. Kristi Johnson-Ford, Deputy Human Resources Administrator, appeared before the Board to provide an update on the review process of applications submitted for the Inspector General position.

Ms. Bennett informed the Board that there were 58 total applicants for the position overall; this included applicants solicited by the contracted professional search firm. Of the 58 applicants, Ms. Bennett stated that about 30 of them met the minimum qualifications and further informed the Board that about 15 of those 30 met the preferred qualifications.

Discussion ensued with Board members on the vetting process and how Human Resources will be distributing the preferred applicant's information for their review. Board members agreed to receive both physical and virtual information binders with all the applicants' information and related documents. Ms. Bennett committed to Board members receiving the binders by the following week and method of delivery would be coordinated by Mr. Anderson and Mr. Rinehart.

### **4. Continuation of Inspector General Interview Process and Questions**

Chair Salem opened up the discussion on the proposed Inspector General Interview processes the Board will follow. At the previous meeting, he stated the Board agreed to 2 rounds of interviews with the selected Inspector General candidates, with at least 3 members of the Board present for each interview round.

Chair Salem stated that he and Vice-Chair Downs had a preference to both attend the second-round interview, with at least one other Board member present.

Discussion ensued with Board members on which Board members would like to be on the interview panel for the first round of interviews, and which Board member would be the third member of the second-round interview panel. Mr. Raschka volunteered to be the third member on the second-round interview panel; the other Board members were in agreement.

Further discussion was held on how the interviews will be conducted and whether the Board would obtain each interviewee's consent to record the interviews.

### **5. Other Business/Follow Up Items.**

There were no other items discussed during this portion of the meeting. The Board will meet next on Thursday, July 31st, at 6:30pm.

**Meeting adjourned at 7:00 p.m.**

*Following the open session, the Board convened an administrative meeting on July 15, 2025, at 7:15 pm in the County Council's Large Conference Room to discuss proposed interview questions for the Inspector General interview process.*

*Board members present included: Chair Salem, Vice Chair Downs, Mr. Rashcka, Mr. Quisenberry, Mr. Curry, Ms. Sedney and Mr. Stahm. Staff present included: Michelle Harrod, Council Administrator; Nick Rinehart, Legislative Analyst; and Isaiah Anderson, Executive Assistant.*