



Howard County Inspector General Advisory Board

George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043-4392

BOARD MEMBERS

David Salem, Chair

Kathleen Downs, Vice-Chair

Vernon Curry

Steven Quisenberry

Dennis Raschka

Katy Sedney

Mitchell Stahm

Meeting Minutes - APPROVED

Inspector General Advisory Board Meeting
Thursday, August 28, 2025
Hybrid Meeting (Virtual and In-Person Meeting)
Video Streamed on <https://cc.howardcountymd.gov/watch-us>
6:30 p.m.

Advisory Board Members Present: Chair David Salem, Vice Chair Kathleen Downs, Dennis Raschka, Steven Quisenberry, Katy Sedney and Mitchell Stahm

Staff Present: Amanda Mihill, Assistant County Solicitor, Theodore Wimberly, Administrative Manager, and Isaiah Anderson, Executive Assistant I, were also present.

Chair Salem opened the meeting at 6:30pm.

Agenda

1. Welcome

2. Acceptance of Meeting Minutes from July 15, 2025

Chair Salem moved to approve the minutes from the July 15 2025 meeting. The motion was seconded by Mr. Stahm.

The motion to approve the July 15 meeting minutes passed unanimously.

3. Update on the Inspector General interview process

Isaiah Anderson, County Council Executive Assistant I, provided an update on the interview process of applications submitted for the Inspector General position.

Mr. Anderson informed the Board that Plan for the first round of interviews the IG Advisory Board selected a total of 10 candidates. Interviews will take place beginning Wednesday, September 3rd and continuing until Wednesday, September 10th, with two interviews scheduled per day. The Board is currently verifying the attendance of the members who will be serving on the interview panel. Mr. Anderson urged all board members to accept or decline the invitation meeting dates and times. A Webex link will be sent out and any document sent over will be distributed to the board members.

Mr. Stahm emphasized the importance of Board members accepting or declining as to avoid scheduling conflicts, and to ensure enough board members will be present to conduct the interviews.

Chair Salem gave a special thank you to Anju Bennett, Human Resources Administrator and Kristi Johnson-Ford, Deputy Human Resources Administrator, for their assistance and getting the candidates' packages together for the Board to review.

4. Discussion of Inspector General Advisory Board Draft Rules of Procedure

Chair Salem opened the discussion on draft rules of procedure for the Inspector General Advisory Board; a draft copy was distributed to Board members in advance of this meeting. There was also a supplemental additional document with provision that Chair Salem proposed adding to the draft rules of procedure at a language that deals with contact and interactions with the press.

Mr. Anderson was asked to give an overview of the next steps that are required for adoption of these rules of procedure. The first step is to vote on making the draft public. This process involves posting it electronically for public access and comments for at least 30 days. After that period, a public hearing will need to be scheduled to allow county residents to provide feedback or raise any concerns, which will probably take place sometime in October.

Chair Salem questioned if the Board could move to vote tonight and then make any additions or changes needed over the next couple of weeks. Ms. Mihill suggested they wait for the hearing, and once the public has had a chance to respond to those rules, amendments to the rules may be suggested. At a future meeting, they may want to consider those suggestions and amend the rules before formally adopting them.

Chair Salem asked Mr. Anderson, based on his experience, is a lengthy meeting anticipated. Mr. Anderson replied, it may depend on the timing of the meeting – evening meetings may bring more of a crowd.

Chair Salem makes a motion to move that the board officially advertise the draft Rules of Procedure, amended to include the provision on contact with the press on the Inspector General Advisory Board's website and that the board request staff to advertise a Public Hearing at least 30 days from the date of posting to allow the public to comment on the draft rules of procedure.

The motion was seconded by Mr. Raschka. The motion passed unanimously.

5. Other Business/Follow Up Items.

There were no other items discussed during this portion of the meeting. The Board will meet next on Thursday, September 11th, at 6:30pm.

Meeting adjourned at 7:15 p.m.