



# Howard County Inspector General Advisory Board

George Howard Building  
3430 Court House Drive  
Ellicott City, Maryland 21043-4392

## BOARD MEMBERS

David Salem, Chair  
Kathleen Downs, Vice-Chair  
Vernon Curry  
Steven Quisenberry  
Dennis Raschka  
Katy Sedney  
Mitchell Stahm

## **Minutes - Approved**

Inspector General Advisory Board Meeting  
Thursday, September 18, 2025  
Hybrid Meeting (Virtual and In-Person Meeting)  
Video Streamed on <https://cc.howardcountymd.gov/watch-us>  
6:30 p.m.

Advisory Board Members Present: Chair David Salem, Vice Chair Kathleen Downs, Dennis Raschka, Steven Quisenberry, Katy Sedney and Mitchell Stahm

Staff Present: Amanda Mihill, Assistant County Solicitor, Nicholas Rinehart, Senior Administrative Analyst, and Isaiah Anderson, Executive Assistant I, were also present.

Chair Salem opened the meeting at 6:30pm. The open portion of the meeting was held in the C. Vernon Gray Room

### **1. Acceptance of Meeting Minutes from August 28, 2025**

Chair Salem moved to approve the minutes of the August 28, 2025, meeting. The motion was seconded by Vice-Chair Downs.

The motion to approve the August 28 meeting minutes passed unanimously.

### **2. Other Business/Follow Up**

Nicholas Rinehart, Senior Administrative Analyst, provided an update on the timeline for the public hearing for the draft Rules of Procedure for the Inspector General Advisory Board.

Mr. Rinehart informed the Board of advertising and noticing requirements for the public hearing, according to the County Code, and gave the Board four options for the public hearing: October 27<sup>th</sup>, October 30<sup>th</sup>, November 4<sup>th</sup>, and November 10<sup>th</sup>; the meeting start time would be 7pm for all the proposed dates.

The Board unanimously agreed to hold the public hearing on October 30<sup>th</sup> at 7 pm.

Isaiah Anderson, Executive Assistant I, informed the Board that staff will need to start planning out Inspector General Advisory Board meetings for 2026, and requested that Board members start to

think about how frequently they would like to meet. Per the County Code, the Inspector General Advisory Board must meet at least twice per year.

Board members agreed to make a firm decision at a future meeting after the Inspector General is hired.

The Board will meet next on Thursday, September 25<sup>th</sup>, 2025, at 6:30pm.

At the end of the Board's September 18<sup>th</sup>, 2025, meeting, the Board determined the need for a Closed Session. Chair Salem moved that the meeting be closed in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of Maryland to discuss a personnel matter, the topic was appointment of one or more specific employees. Vice-Chair Downs seconded the motion.

The roll call vote called by Mr. Rinehart on the motion was: Yea: Chair David Salem, Vice-Chair Kathleen Downs, Mr. Steven Quisenberry, Mr. Dennis Raschka, Ms. Katy Sedney, Mr. Mitchell Stahm. Absent from the Open Meeting: Mr. Vernon Curry. The motion to close the meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of Maryland passed.

The Inspector General Advisory Board moved from the C. Vernon Gray Room to the County Council's Large Conference Room to meet in closed session.

**The Open Session adjourned at 6:40 p.m.**

### **Statement of Closed Session**

As required by Section 3-306(c)(2), of the *General Provisions* Article of the Annotated Code of Maryland, the following is a report of the Inspector General Advisory Board's Closed Session of September 18, 2025. The Inspector General Advisory Board met in closed session at 6:45 p.m. on September 18, 2025 in the County Council's Large Conference Room, pursuant to Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of Maryland to discuss a personnel matter, the topic was appointment of the Inspector General.

Actions taken during the closed session were as follows:

The Board discussed candidate interviews for the Inspector General position and agreed on the top candidates to move to the second round of interviews.

The following persons were present at the closed session:

**Board Members Present:** Chair Salem, Vice Chair Downs, Mr. Rashcka, Mr. Quisenberry, Mr. Curry, Ms. Sedney and Mr. Stahm.

**Staff present included:** Amanda Mihill, Senior Assistant County Solicitor, Nicholas Rinehart, Senior Administrative Analyst; and Isaiah Anderson, Executive Assistant.

The closed session ended at **7:50 p.m.**

Persons needing accommodations to fully participate in the meeting, please contact the Council Office, 410-313-2001 or email [CouncilADA@howardcountymd.gov](mailto:CouncilADA@howardcountymd.gov)