

***Must be filed at least 10 days prior to event.**
***Check payable to: Director of Finance for Howard County**

MAIL OR DROP OFF APPLICATION & REQUIRED DOCUMENTS

TO:
BOARD OF LICENSE COMMISSIONERS OF HOWARD COUNTY,
MARYLAND
ATTN: Kel Berg
3430 Court House Drive
Ellicott City, MD 21043
Phone: (410) 313-3114

APPLICATION FOR SPECIAL CLASS C LICENSE

Permit Not To Exceed 7 Consecutive Days

Date of Application

- ☐ Beer @ \$15.00 per day
☐ Beer & Wine @ \$15.00 per day
☐ Beer, Wine & Liquor @ \$15.00 per day

TO THE BOARD OF LICENSE COMMISSIONERS OF HOWARD COUNTY, MARYLAND, an application is hereby made for a Special Class C License for the use of

(Name of Organization)

(Type of Event)

(Dates of Event)

(Location of premises where event is to be held – exact street address)

On behalf of the aforementioned organization, I hereby certify:

This application is made on behalf of a bona fide religious, fraternal, veterans, political, civic, educational, athletic or other non-profit organization. I understand that as the applicant for this organization, I will be held responsible for any violation of the laws pertaining to the sale, possession and consumption of alcoholic beverages at the event.

(Print applicant's name and title)

(Applicant's signature)

(Applicant's street address, city, state, zip code, home and business telephone)

State of Maryland for _____ **COUNTY**

This certifies that on this _____ day of _____, 20____, before me, a Notary Public for the State of Maryland, in and for the County aforesaid, personally appeared _____, who made oath in due form of law that he/she is the authorized agent of the aforementioned organization or club.

Witness My Hand and Seal

(Notary Public)

Commission Expires _____

Name of Organization _____

Are Your Incorporated _____ Total membership _____

Purpose of Treasury and Profits _____

Do You Have By-Laws or Regulations _____ On File With This Board _____

Location of Meeting Place _____

In applying for this special temporary license, it is important that you realize the responsibility that goes with the issuance of the license. All persons and groups using this license are subject to the laws pertaining to the sale, possession and consumption of alcoholic beverages. These laws include, but are not limited to: Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland Sections 4-1202, 4-1203, 4-1204, 4-1208, 6-304, 6-305, 6-307, 6-308, 6-309, and Howard County Board of License Commissioners Rules and Regulations, Rules R2.22 (B), R5.01 through R5.10, R5.12 through R5.14, R5.16 through R5.25, R5.27, R5.29 through R5.32.

STATEMENT BY OWNER OF PREMISES

If the event is to be held on property owned by Howard County, the County Executive or another duly authorized official must sign the "Statement By Owner of Premises". Otherwise, it must be signed by the landlord. In addition to this completed application, a notarized letter, signed by the applicant on behalf of the organization or club, must also be submitted. This letter must contain the following statement:

"In Consideration for the granting of this special license, the applicant, organization, officers and members agree to hold Howard County, Maryland, safe and harmless from any liability arising out of the use of the property as herein authorized".

I hereby certify that I am the owner/agent of the premises located at _____, and authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners of Howard County, Maryland, its duly authorized agents and employees, and peace officer of Howard County, to inspect and search, without warrant, at all hours, the premises upon which said event is to be held.

(Owner's / Agent's signature, home address, city, state, home and business telephone)

State of Maryland for _____ County

This certifies that on this _____ day of _____, 20____, before me, a Notary Public for the State of Maryland, in and for the County aforesaid, personally appeared _____, who made oath in due form of law that he/she is the authorized agent of the aforementioned organization or club.

Witness My Hand And Seal

(Notary Public)
Commission Expires _____