

Office of the County Auditor
Auditor's Analysis

Amendment No. 2
Council Resolution No. 142-2020

Amendment Proposed by: Opel Jones and Christiana Rigby
Introduced: September 8, 2020
Auditor: Michelle R. Harrod

Fiscal Impact:

The fiscal impact of this amendment is an increase in cost to the County of up to \$13,000, which creates a maximum cost for the facilitator of \$25,000.

Purpose:

The purpose of this amendment is to establish a maximum County contribution for the facilitator of the Racial Equity Task Force.

Other Comments:

The estimated cost for facilitators has been revised to be \$38,655. There is an optional additional \$7,000 to include assistance in writing the final report, for a maximum of \$45,655. Horizon Foundation has indicated it will contribute \$20,000. This would leave a balance of either \$18,655 or \$25,655 for the County. However, as noted above, this amendment will cap the County's contribution at \$25,000

Groundwork Partners provided Horizon Foundation with a proposal which documents the support it will provide to the County and the Task Force. It proposes utilizing two facilitators and detail the costs as noted below. The hourly rate is \$116 per hour. NOTE: We recalculated the cost and determined the overall net cost noted below varies by two dollars from the Groundwork Partners proposal.

Task Category	Hours	Cost
Subcommittee Meetings: Planning, Execution, Debrief	187.50	\$ 21,750
Other Meetings: Planning, Execution (Kickoff, Town Halls, Council)	45.50	5,278
Communication with Staff Council & Co-Chairs	55.00	6,380
Project Management & Internal Team Check-ins	45.25	5,249
TOTAL	333.25	\$ 38,657

NOTE: **Section 4.113(c) Professional Services** specifies that the Council *“is exempt from the competitive bidding provisions of this subtitle when awarding professional service contracts.”*