



## OFFICE OF THE COUNTY AUDITOR

Craig Glendenning, CPA  
County Auditor

### MEMORANDUM

August 9, 2019

MEMO TO: Council Members

Calvin Ball  
County Executive

FROM: Craig Glendenning  
County Auditor

A handwritten signature in blue ink, consisting of the letters "CG" followed by a stylized flourish.

SUBJECT: Exit Audit – Wynne Hayes

Pursuant to Section 213 of the Howard County Charter, “upon the death, resignation, removal or expiration of the term of any County administrative officers, the County Auditor shall cause an audit and investigation of the accounts maintained by the officer, and by his or her department, office or agency, to be made.” We have conducted an exit audit for Wynne Hayes, Director, Department of Technology and Communication Services until the termination of her employment, effective May 3, 2019.

The objectives of our review were to determine whether:

- The County’s procedures for separation of employment were followed.
- The accounts maintained by the Director were in order.
- The Director’s access to County systems had been terminated.
- The Director’s earnings on her final earnings statement were accurate.

Our audit did not disclose any findings that warrant mention in this report.

We wish to express our gratitude to the Administration and the Department of Technology and Communication Services for the cooperation and assistance extended to us during the course of this engagement.

cc: Lonnie Robbins, Chief Administrative Officer  
Patrick Pope, Internal Auditor  
Gary Kuc, County Solicitor